

Environment and Community Overview and Scrutiny Panel

Agenda and Reports

For consideration on

**Thursday, 13th September
2007**

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Environment and Community Overview and Scrutiny Panel. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Panel.

Chief Executive's Office

Please ask for: Gordon Banks
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Date: 4 September 2007

Chief Executive: Donna Hall

Chorley
Council

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Dear Councillor

ENVIRONMENT AND COMMUNITY OVERVIEW AND SCRUTINY PANEL - THURSDAY, 13TH SEPTEMBER 2007

You are invited to attend a meeting of the Environment and Community Overview and Scrutiny Panel to be held in the Committee Room, Town Hall, Chorley on Thursday, 13th September 2007 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**
2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Environment and Community Overview and Scrutiny Panel held on Monday, 16 July 2007 and the Special meeting of the Environment and Community Overview and Scrutiny Panel held on Thursday, 23 August 2007 (enclosed).

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be asked one supplementary question within his or her allocated 3 minutes

Continued....

5. **Business Plan Monitoring Statements - 1 April to 31 June 2007 (Pages 5 - 16)**

To consider the first quarter Business Plan Monitoring Statements for the services provided by the under mentioned Directorates, which fall within the responsibilities of this Panel:

- Leisure and Culture (enclosed)
- Development and Regeneration (enclosed)
- Streetscene, Neighbourhood and Environment (to follow)


In relation to the performance indicator for all services concerning the percentage of invoices paid within 30 days, the Panel at its last ordinary meeting requested the Director of Finance to be present at this meeting to answer member's questions specifically on the process changes, and their effects on the system of the payment of invoices.

6. **Overview and Scrutiny Work Programme (Pages 17 - 20)**

To consider the Overview and Scrutiny Work Programme for the ensuing Municipal Year with items relating to this Panel is enclosed.

7. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to all Members of the Environment and Community Overview and Scrutiny Panel (Councillor Greg Morgan (Chair) and Councillors Nora Ball, Judith Boothman, Magda Cullens, Mike Devaney, Mrs Doreen Dickinson, Anthony Gee, Catherine Hoyle, Keith Iddon, Margaret Iddon, Kevin Joyce, Roy Lees, Adrian Lowe, Marion Lowe, Mick Muncaster, Rosie Russell and Shaun Smith for attendance.
2. Agenda and reports to Gary Hall (Director of Finance), John Lechmere (Director of Streetscene, Neighbourhoods and Environment), Jane Meek (Director of Development and Regeneration), Jamie Carson (Director of Leisure and Cultural Services) and Gordon Bankes (Democratic Services Officer) for attendance.

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ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823